

# One-Off Event Hire of Farmborough Memorial Hall

Please complete this application form and either send or email to Phil Gray at the following address:

64 The Batch, Farmborough, Bath, BA2 0AJ.

Email: [FarmboroughMhall@gmail.com](mailto:FarmboroughMhall@gmail.com)

Phone: 07473 383090

Please make cheques payable to the '**Farmborough Memorial Hall**'

For on-line payments; **Sort Code: 40-63-01 A/C No: 71969660**

Please use the date of booking as the reference. For cheques, write this on the back.

If paying by cash, contact Phil Gray to make arrangement.

\*Name:

Organisation:

\*Address:

\*Phone Number(s):

\*Contact Email:

\*Date required:

\*Time required:

Time stated must include setting up and clearing up

Facilities required (Tick as appropriate):

- Entire Hall    
  Hall except Committee Room    
  Committee Room Only  
 Kitchen door to be unlocked    
  Cooker

Note: normally only applicable to allow food etc to be delivered & taken away via side entrance – this door is not a fire exit

\*Hire Fee:      The full amount is payable in advance

\*Purpose of hire:

The event will be:     public     private     commercial

The Memorial Hall has a Premises Licence authorising the following regulated entertainment and licensable activities Mon-Fri 11.00 to midnight and Sat 13.00 to 23.55.

Please confirm which licensable activities will take place at your event and the times:

Activity	The hall is licensed	✓ if applicable	Times for your event
The performance of live music	Yes		
The playing of recorded music	Yes		
The performance of dance	Yes		
Making music	Yes		
Dancing	Yes		
The provision of hot food/drink after 11pm	Yes		
The performance of plays	TEN Required		
The exhibition of films	TEN Required		
Indoor sporting events	TEN Required		
The sale of alcohol	TEN Required		

\*denotes required field

Cont./

